

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

July 20, 2023

MEMORANDUM

To: Members of the Board of Education

From: Monifa B. McKnight, Superintendent of Schools

Subject: Woodward Road Future School Site—Telecommunications Lease Agreement

On September 30, 2003, the Board of Education entered into a telecommunications lease agreement with Comcast of Potomac, LLC (Comcast), for approximately 252 square feet of land within the existing telecommunications site at the vacant Woodward Road future school site located at 8700 Emory Grove Road, Gaithersburg, Maryland. Comcast of Potomac, LLC currently pays a monthly rent of \$2,851.36 under the existing lease agreement.

The Woodward Road future school site is an important part of the Comcast network which allows Comcast to provide communications services to thousands of residents and businesses in the surrounding Gaithersburg area. The existing lease agreement expires on August 31, 2023, and Comcast of Potomac, LLC, has expressed an interest in negotiating a new lease to commence on September 1, 2023. The proposed term for the new lease is five (5) years with two (2), five-year renewal options, to potentially total a lease term of 15 years. The lease agreement with Comcast of Potomac, LLC will be developed and reviewed by staff in the Office of Facilities Management and the Office of General Counsel prior to being forwarded to the superintendent of schools for signature.

WHEREAS, Comcast of Potomac, LLC requests authorization from the Board of Education for a new telecommunications lease agreement to continue its maintenance of equipment and occupancy of approximately 252 square feet of land at the existing telecommunications site at the Woodward Road future school site located at 8700 Emory Grove Road, Gaithersburg, Maryland; and

WHEREAS, Staff in the Office of Facilities Management have determined that a new telecommunications lease agreement with Comcast of Potomac, LLC, under specific renewal terms, will not impact the current use or long-term planning of the Woodward Road future school site; and

WHEREAS, A new lease agreement at the Woodward Road future school site will allow Comcast of Potomac, LLC to continue providing communications services to the residents and businesses in the Gaithersburg area; now therefore be it

Resolved, That the Board of Education authorize the superintendent of schools to negotiate and execute a telecommunications lease agreement with Comcast of Potomac, LLC for approximately 252 square feet of land within the existing telecommunications site at the Woodward Road future school site located at 8700 Emory Grove Road, Gaithersburg, Maryland.

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